

Operation Regulations of POSTECH Advanced Management and Technology Innovation Program

Established on Dec. 1, 1995
Amended on Apr. 22, 2006
Amended Mar. 1, 2017

Chapter 1 General Provisions

Article 1 (Purpose) This program, to be established and operated pursuant to Article 42 of the Statutes of the Graduate School of Pohang University of Science and Technology, seeks to provide education to contribute to national and social development by organizational streamlining through development and implementation of innovative technology, technology management, and management innovations for the economic advantage of corporations and public institutions, and build a mutually cooperative system through the relationship between university and society.

Article 2 (Name) This program shall be named POSTECH Advanced Management and Technology Innovation Program (PAMTIP, hereinafter referred to as “Program”). (Partly amended on April 22, 2006)

Article 3 (Office) The office of this Program shall be located within the premises of Pohang University of Science and Technology.

Chapter 2 Classes and Program Duration

Article 4 (Lectures) ① This Program shall offer 100 minutes per course. (Amended March 1, 2017)

② Class subject and schedule information shall be distributed to the students before the start of the semester. (Amended March 1, 2017)

③ The class contents shall consist of the following four courses, and the classes to be offered in each course shall be determined by the Program Steering Committee (Amended March 1, 2017):

1. Course 1: Creative management strategies (finance/marketing, quality management/service strategies, intellectual management/strategic management, finance management, technology management/management information system, design management)
2. Course 2: Future technology strategies (future information technology, nanotechnology and materials science, environment technology and energy industrialization, bioengineering and bio commercialization, technology commercialization and operation of venture enterprise)
3. Course 3: Communications/leadership (persuasive communications strategy, leadership and strategic mindset, managing changes and new leadership, CEO image making)
4. Course 4: Cultural art for CEO (business etiquette/CEO wine class, creative management)

through cultural art/humanities and management, health management for leaders, cultural relics of local community)

Article 5 (Special Lectures) ① If necessary, this Program may open a special lecture in addition to the classes specified in Clause 1, Article 4.

② Lecturers for the special lectures shall be limited to members in leadership positions such as Presidents (Deans) of universities, present and former Members of Parliament, Ministers, and Chairmen of large companies.

Article 6 (Short-term Lectures) This Program may open and operate short-term lectures; details of which shall be determined separately.

Article 7 (Program Duration) ① The duration of this Program shall be one year; in principle, this Program will be offered twice a year as follows (Amended March 1, 2017):

1. Spring semester course: March 1 to August 31
2. Fall semester course: September 1 to the last day of February of the following year

② The first day of class will be determined in accordance with the academic calendar.

Chapter 3 Lecturer

Article 8 (Lecturer) ① Lecturers of this Program shall be professors from POSTECH and other institutions.

② Lecturers must fulfill their responsibilities and duties for this Program to be operated for the purposes provided for in Article 1; in particular, lecturers must perform the following duties to the best of their abilities (Amended March 1, 2017):

1. Submission of lecture notes in advance
2. Giving lectures

Article 9 (Lecturing Fees) ① Lecturers shall be paid the prescribed amount of lecturing fees, with outside lecturers paid travel expenses in addition to the lecturing fees.

② Lecturing fees and travel expenses shall be determined separately.

Chapter 4 Admission and Selection

Article 10 (Admissions Eligibility) Applicants must meet one of the following eligibility requirements to be considered for admission to this Program (Amended March 1, 2017):

1. Holds the following or higher positions: Grade V public officials, department heads of large companies or universities, executives of small/medium-sized companies, and high rank executive members of the military and the police
2. Deemed to be qualified as a social leader (lawyer, doctor, patent attorney, chartered accountant, labor attorney, etc.)

② Notwithstanding Paragraph 1, a person specially acknowledged by the Committee may apply (Established March 1, 2017)

Article 11 (Application Process) ① Applicants for this Program shall prepare the following documents and submit them with the application fee within the prescribed period:

1. Application Form (prescribed form)
2. Copy of certificate of employment or copy of business registration certificate
3. Other necessary documents

② The documents submitted will not be returned and the application fee is nonrefundable.

Article 12 (Admission) Admission to this Program shall be selected by application review in principle; if competition rate is high, however, interview process may be supplemented. (Amended March 1, 2017)

Article 13 (Admission Capacity) The admission capacity for this Program shall be approximately 40 students per year, and capacity per semester shall be approximately 20 in principle. However, more than the capacity may attend if reviewed by the Steering Committee. (Amended March 1, 2017)

Article 14 (Tuition Fees) ① Students admitted to this Program must pay tuition within the set time period.

② Notwithstanding Paragraph 1, tuition may be exempted or reduced in following cases (Established March 1, 2017):

1. National Assembly member, regional head of major organization: exemption
2. Public official: exemption or partial reduction after review by the Steering Committee
3. Female matriculated student: 20% reduction
4. POSTECH staff member eligible for Item 1 of Paragraph 1 of Article 11: 50% reduction

③ Tuition is nonrefundable. However, exceptions will be allowed if required by relevant laws and regulations.

Chapter 5 Completion of this Program

Article 15 (Completion of this Program) To complete this Program, students must attend a minimum of three-fourths of the total class days. However, it may be substituted with reports; the number of reports needed per absence rate shall be determined separately by the Steering Committee. (Amended March 1, 2017)

Article 16 (Attendance) Any absence for personal reasons (business trip, illness, etc.) shall be regarded as an absence regardless of such reasons.

Article 17 (Reports) Students taking this Program shall submit a report on major course materials at after every semester ends before the start of next semester or completion of the program. (Amended March 1, 2017)

Article 18 (Diploma) Students taking this Program who satisfy the requirements provided for in Article 15 shall be awarded a Diploma.

Article 19 (Diploma Conferment Ceremony) In principle, a diploma conferment ceremony for both the spring and fall semester course students who satisfied requirements in Article 15 shall be held a day prior to the annual commencement ceremony of Pohang University of Science

and Technology; details shall be determined separately.

Chapter 6 Regulations and Awards for Students

Article 20 (Obligation to Observe the School Regulations) Students taking this Program shall observe these regulations and the Statutes of Pohang University of Science and Technology.

Article 21 (Admission Cancellation) Students who fail to fulfill their duties as provided for in Article 21 and commits disorderly conduct shall have their admission canceled.

Article 22 (Leave of Absence and Voluntary Withdrawal) Students unable to continue with this Program due to illness, long-term business trip, personnel assignment, or for other unavoidable reasons may submit an application for leave of absence and obtain approval from the Head of the Program to take a leave of absence or a voluntary withdrawal from this Program.

Article 23 (Returning from a Leave of Absence) Students who have paid their tuition but took a leave of absence may return from the leave by submitting the Request to Return from Leave of Absence application within 2 years. If the amount of tuition upon returning from leave is higher than the amount when taking the leave of absence, however, the difference must be paid.

Article 24 (Enrolled Students' Status) Students taking this Program shall be classified as enrolled students and have the following rights and responsibilities:

1. Students will be issued a student ID card.
2. Students may check out books in the library.
3. Students may use University facilities.
4. Other rights and responsibilities as students of Pohang University of Science and Technology

Article 25 (Student Association) Students taking this Program may form a student's association for autonomous activities; detailed operation regulations shall be determined separately.

Article 26 (Awards) Students taking this Program or who have completed this Program may be granted the following awards with approval from the President of the University (the criteria and details with regard to the awards shall be determined separately):

1. Award for Excellent Academic Performance
2. Award for Excellent Thesis
3. Award for Perfect Attendance
4. Meritorious Service Award

Chapter 7 Supervising Professor and Program Steering Committee

Article 27 (Head of the Program) This Program shall have a Head of the Program who oversees this Program; a faculty member whose position is Associate Professor or higher shall be assigned as Head of the Program.

Article 28 (Supervising Professor) Each course provided for in Article 4 shall have a supervising

professor who will report to the Head of the Program; a faculty member whose position is Assistant Professor or higher (including professors from other institutions) shall be assigned as supervising professor.

Article 29 (Administrative Personnel) The committee shall have administrative personnel necessary for hosting students and administrative procedures of the program. (Established March 1, 2017)

Article 30 (Program Steering Committee) This Program shall have a Program Steering Committee (hereinafter referred to as “Committee”) to deliberate on important matters concerning the operation of this Program.

Article 31 (Composition and Resolution of the Committee) ① The Committee shall consist of the Head of the Committee and members of the Committee.

② The Head of the Program shall serve as the Head of the Committee; each supervising professor provided for in Article 29 and persons appointed by the Head of the Committee shall serve as member of the Committee. (Amended March 1, 2017)

③ A Committee meeting shall be convened by the Head of the Committee; a resolution shall be passed by the consent of two-thirds of the incumbent members.

④ The Committee may have one secretary who shall prepare and manage the minutes. (Amended March 1, 2017)

Article 32 (Functions of the Committee) The Committee shall deliberate and pass a resolution on the following matters (Amended March 1, 2017):

1. Admission and graduation assessment
2. Curriculum selection and lecturer appointment
3. Completion reward
4. Other important matters concerning the operation of this Program

Article 33 (Mutatis Mutandis Application) Statutes of Pohang University of Science and Technology and Statutes of the Graduate School of Pohang University of Science and Technology shall apply to matters other than those provided for by these regulations.

Addenda

1. These regulations shall be established and take effect on December 1, 1995.
2. Matters executed prior to the effective date of these regulations shall be deemed executed pursuant to these regulations.

Addenda

1. The name of these regulations shall be changed to “Operation Regulations of POSTECH Advanced Management and Technology Innovation Program” following the renaming of this Program from “POSTECH Technology Innovation Executive Program” to “POSTECH Advanced Management and Technology Innovation Program.”

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2. The name of these regulations and Article 2 shall be amended and take effect on April 22, 2006.

Addenda

1. These regulations shall be amended and take effect on March 1, 2017.
2. (Interim Measures) Matters executed prior to the effective date of these regulations shall be deemed executed pursuant to these regulations.